



# **PUSHPA GUJRAL SCIENCE CITY**

**Tender Notice: PGSC/ADMIN/Architect/2024/1**

## **NOTICE INVITING e-TENDER (Under Two Bid System)**

**For**

## **PROVIDING ARCHITECTURAL ENGINEERING SERVICES**

**to**

## **Pushpa Gujral Science City**

**Jalandhar - Kapurthala Road**

**Kapurthala, Punjab**

**Pushpa Gujral Science City**  
Jalandhar – Kapurthala Road,  
Kapurthala

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## INTRODUCTION

Pushpa Gujral Science City offers a blend of education, curiosity and fun to ensure longer and repeated visits. The project is aimed at cultivating interest in science through open-ended exploration away from text books and black boards, with a scientific approach to problem solving. The project has something for everyone, regardless of age, education, profession or social strata and is intended to make science accessible to people who are not part of the formal education system. It is a joint project of the Government of India and Government of Punjab.

Its various facilities include Galleries on Evolution, Dinosaur park (with Robotic Dinosaurs), Renewable Energy Park, Climate Change Theatre, Earthquake Simulator and Flight Simulator, Amazing Living Machine, Gallery on Health, Biotechnology & HIV, Outer Space Gallery, Virtual Reality & Cyber Space Gallery and Galleries on Fun Science, Railways, Defence, etc., as well as, Planetarium, Large Format Film Theatre (I-Max), 3D and Laser Shows, Herbal & Cactus Garden, etc. These offer information on cross cutting and inter-curricular issues and help to explain scientific concepts and their relevance to society. An Innovation Hub at Science City motivates students for 'out-of-box' thinking, which could contribute towards societal development. More information about these facilities is available at [www.pgsciencecity.org](http://www.pgsciencecity.org).

New buildings for the development of galleries and theatres approved in phase 2 of up gradation of PGSC will be constructed. PGSC is therefore interested in inviting online bids from reputed Architects/Architectural firms of Indian origin having requisite experience and financial capability for providing Comprehensive Architectural Engineering services for construction of new buildings.

## TENDER NOTICE

### PUSHPA GUJRAL SCIENCE CITY

Jalandhar-Kapurthala Road, Kapurthala

Telephone: 01822 501963 / 64

On-line Digitally signed open e-tenders under two Bid System are invited from the reputed Architects/Architectural firms of Indian origin having requisite experience and financial capability for providing comprehensive Architectural Engineering services to Pushpa Gujral Science City, Kapurthala.

Interested tenderers can submit online bids through <https://eproc.punjab.gov.in> by 20.03.2024 (1500 Hrs). For further details, please visit website [www.pgsciencecity.org](http://www.pgsciencecity.org)

#### Note:

- Corrigendum and Addendum, if any will be published online at <https://eproc.punjab.gov.in>
- PGSC reserves the right to accept or reject any bid and to annul the process at any time, without any liability and assigning any reason thereof.

## PARTICULARS OF TENDER

1.	<b>Approximate cost of Project for which Services is Required</b>	<b>INR 11.00 Cr.</b>
2.	Completion Period	22 Months
3.	Tender Fee	INR. 1000/- (Rs. One Thousand only)
4.	Earnest Money Deposit	INR. 50,000 (Rupees Fifty thousand only)
5.	Validity of Tender	6 (Six) Months from Last date of submission of Tender
6.	Bid Document Published Date	29.02.2024
7.	Bid Document Download Start Date	29.02.2024
8.	Bid Document Download End Date	20.03.2024 (15.00 hours IST)
9.	Pre-Bid Clarification Start Date	29.02.2024
10.	Last date of submission of Pre-Bid Queries or clarifications	04.03.2024, 15:00 hrs IST only at the following email id: <a href="mailto:sciencecity@hotmail.com">sciencecity@hotmail.com</a> . The bidder who will submit the pre-bid clarification(s), if any through email shall get the intimation from PGSC to attend the pre-bid meeting in online/offline mode.
11.	Pre Bid Clarification End Date	As above
12.	Pre-Bid meeting Date and Place	06.03.2024 at 11:00 AM (Will be conducted in Hybrid mode i.e. physically at PGSC, Kapurthala & online on PGSC zoom portal, zoom link will be shared with the interested parties as mentioned above at Sr. 10.)
13.	Bid Submission Start Date	11.03.2024
14.	Bid Submission End Date	20.03.2024, 15.00 hours IST
15.	Technical Bid Opening Date	22.03.2024, 11.00 am IST
16.	Date Place of Technical Presentation	<i>To be notified later on the official email id of bidders</i>
17.	Financial Bid Opening Date	<i>To be notified later(within one week after finalizing technical bids)</i>

**Note:**

1. Tender Document can only be downloaded from portal site: <https://eproc.punjab.gov.in>
2. Corrigendum and Addendum, if any will be published online at <https://eproc.punjab.gov.in>
3. PGSC will process the tender as per PGSC norms & procedures and PGSC would not be under any obligation to give any clarification to the agencies whose bids are rejected.
4. PGSC reserves the right to accept or reject any application and to annul the process at any time, without any liability and assigning any reason thereof.
5. If any of the above dates is declared holiday, the activity scheduled for that day will take place on the next working day.
6. Omission, neglect or failure on the part of tenderer to obtain requisite reliable and full information or any matter affecting his / her tender, shall not relieve the tenderer, from any liability in respect of the contract.
7. **Visit of the PGSC, Kapurthala: Bidders are advised to visit the site to ascertain and fully understand the nature and quantum of work before tendering. In case, the representative of the bidder is unable to attend the pre-bid meeting, the queries may be submitted through email to [sciencecity@hotmail.com](mailto:sciencecity@hotmail.com) . However, lack of knowledge of site conditions cannot be considered as an excuse for mistake/misrepresentation in the bid.**
8. Details of submission of tender, etc. are indicated in the e-tender document.
9. The online bid, both Technical Bid and Financial bid should be uploaded by the due date and time as per the above schedule. The responsibility to ensure the same lies with the bidders.
10. PGSC reserves the right to amend/withdraw any of the terms and conditions in the tender Document or to reject any or all tenders without giving any notice or assigning any reason. PGSC also reserves the right to accept or reject any or all tenders in full or part without assigning any reason whatsoever. PGSC shall also not be bound to accept merely the lowest tender but the technical suitability, capability and superiority of the concept / technology interface / system etc. shall be of prime consideration for selection of the appropriate set of concept/ technology interface /system collectively considered as a complete solution.

Place: PGSC, Kapurthala

(Administrative Officer)

PUSHPA GUJRAL SCIENCE CITY

### **General Information and Instructions**

1. The instructions given herein will be strictly binding on the bidders and deviation, if any will make the tender or tenders liable to be considered invalid. Tenders incorporating additional conditions by the bidder are liable for rejection.
2. All tendering process such as sale of tender documents/deposit of earnest money and submission of bid documents shall be carried out through our service provider at web site <https://eproc.punjab.gov.in>.
3. Tenderers are advised to read the Tender Document carefully. Submission of on-line tender shall be deemed to have been done after careful examination of the tender document and after understanding its full implications.
4. The right of rejection of any tender, without assigning any reason whatsoever, is reserved with the Director General, PGSC.
5. Any enquiry after submission of tender will not be entertained. Before submitting the tender, the Bidder must ensure that they satisfy all the eligibility conditions to avoid rejection of their tender.
6. The Agency submitting the Tender would be presumed to have considered and accepted all the terms & conditions of the tender. No enquiry, whatsoever, verbal or written, shall be entertained in respect of acceptance and or rejection of tender
7. The instructions given in “Annexure-A” for “Instruction for Online Bid Submission” should be strictly followed during submission of the Bid.
8. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
9. Rejection of Bids: Canvassing by the Bidder(s) in any form, unsolicited letter and post- tender correction may invoke summary rejection. Conditional tenders will be rejected. Non-compliance of applicable General Information and Instructions will disqualify the Bid.
10. The Bidders should have Digital Signature Certificate (DSC) for filling up the Bids. The person signing the tender documents should be authorized for submitting the on line e- tender.
11. The Bidders shall upload all technical eligibility documents duly signed by the authorized signatory as per details given in the technical Eligibility Criteria . The person signing the tender document should be authorized for submitting the online e-tender.
12. The Financial Bid shall be filled in and signed by the authorized signatory online as per Proforma (“**Annexure-C**”) available at Public Procurement Portal e-tender system website

<https://eproc.punjab.gov.in>. Off line Financial Bid shall not be accepted.

13. Individuals/Architectural firms/Architectural Companies whose Proprietor/ Partners/all directors are registered with Council of Architecture are eligible to submit their bids. The bidders must submit attested copies of the constitution of firm such as partnership deed, Memorandum and Article of Association etc. along with photocopy of Power of Attorney duly attested. However, original power of attorney shall be presented for scrutiny as and when required by PGSC. Submission of bid by a Joint Venture or Consortium is not permitted.

**Bidders are requested to submit proof of registration with Council of Architecture.**

14. Bidder may carefully note that they are liable to be disqualified at any time during bidding process in case any of the information furnished by them is not found to be true. In addition the EMD of such bidder shall be forfeited. The decision of Employer in this respect shall be final and binding.
15. A bidder shall submit only one bid in the capacity of an Individual or Sole Proprietor, Partnership firm, or Company. Violation of this condition is liable to disqualify the bids in which such bidder has participated and EMD of all such bidders shall stand forfeited.
16. The bidder shall bear all costs associated with the preparation and submission of the bid and the Employer will in no case be responsible or liable for these costs regardless of the conduct or the outcome of the bidding process.
17. **The Earnest Money Deposit of the successful bidder will be retained as security deposit.**
18. The contract will be terminated in case of unsatisfactory services of the Architect, which may be in the form of delay in starting the work, delayed delivery of drawings resulting in delay of work or any other action on the part of the Architect resulting in loss to the PGSC. In such a case, the security deposit will be forfeited.
19. To assist the examination, evaluation and comparison of the bids, Employer may at his discretion ask the bidders for any clarifications as considered essential. All such correspondence shall be in writing and no change in price or substance of the bid shall be sought or permitted. The above clarification for submission of the details shall form part of the bid and shall be binding on bidder.
20. If the bidder, as individual or as a partner of partnership firm, expires after the submission of his bid but before award of work, the Employer shall deem such bid as invalid.
21. Tender must be uploaded as **Technical Bid** and **Financial Bid/BOQ**). The contents all be as follows:-
  - A. Technical Bid**
    - i. "Technical Bid" duly signed & stamped. (**Annexure-D**)



**B. Financial Bid / BoQ**

- i. Financial bid should strictly be in accordance with the prescribed format given at **Annexure C**
22. The format of Agreement is given at **Annexure-G**.
23. The evaluation of the technical bids will be based on a thorough review of the bidders' credentials, experience, and technical capabilities. Following this evaluation, only those agencies that meet the minimum qualifying criteria will be invited to participate in the Technical Presentations. The presentations can be scheduled at a very short notice of even three days, emphasizing the need for the bidders to be well-prepared and alert. During the Technical Presentations, bidders will be expected to demonstrate their technical expertise, vision, uniqueness, creativity and offer insights into how they can meet the project requirements.

### Instructions for Online Bid Submission

The Bidders are required to submit soft copies of their Bids electronically on the E-Procurement Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the Bidders in registering on the E-Procurement Portal, prepare their Bids in accordance with the requirements and submitting their Bids online on the E-Procurement Portal.

More information useful for submitting online Bids on the E-Procurement Portal may be obtained at website or URL: <https://eproc.punjab.gov.in>

#### I) REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the E-Procurement Portal (URL: <https://eproc.punjab.gov.in>) by clicking on the link “**Online Bidder Enrolment**” on the E-Procurement Portal.
- 2) As part of the enrolment process, the Bidders will be required to choose a unique **Username and assign a Password** for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the E-Procurement Portal.
- 4) Upon enrolment, the Bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA (Certified Coding Associates) India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a Bidder. Please note that the Bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
- 6) Bidder then logs in the site through the secured log-in by entering their user ID / password and the password of the DSC/e-Token.

#### II) SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the E-Procurement Portal, to facilitate Bidders to search active Tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There could also an option of advanced search for Tenders, wherein the Bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a Tender published on the E-Procurement Portal.

- 2) Once the Bidders have selected the Tenders they are interested in, they may download the required Tender documents /Tender schedules. The Tender can be moved to the respective 'My Tenders' folder. This would enable the E-Procurement Portal to intimate the Bidders through SMS/e-mail in case there is any Addendum/Corrigendum issued to the Tender document.
- 3) The Bidder should make a note of the unique Tender ID assigned to each Tender in case they want to obtain any clarification / help from the Helpdesk.

### **III) PREPARATION OF BIDS**

- 1) Bidder should take into account any Addendum/Corrigendum published for the Tender document before submitting their Bids.
- 2) Please go through the Tender advertisement and the Tender document carefully to understand the documents required to be submitted as part of the Bid. Any deviations from these may lead to rejection of the Bid.
- 3) Bidder, in advance, should make ready the Bid documents to be submitted as indicated in the Tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every Bid, a provision of uploading such standard documents (e.g. Firm's Registration Certificate, Financial Statements, Auditor certificates etc.) has been provided to the Bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a Bid, and need not be uploaded again and again. This will lead to a reduction in the time required for Bid submission process.

### **IV) SUBMISSION OF BIDS**

- 1) Bidder should log into the site well in advance for closing date and time for Bid submission so that they can upload the Bid in time. Procuring Entity will not be responsible for any delay whatsoever.
- 2) The Bidder has to digitally sign and upload the required Bid documents one by one as indicated in the Bidding document.
- 3) Bidder has to select the payment option as "online" to pay the **Bid security** if applicable and enter details of the instrument.
- 4) Bidders are requested to note that they should necessarily submit their financial Bids in the format provided and no other format is acceptable. If the price Bid has been given as a

standard format with the Tender document, then the same is to be downloaded and to be filled by all the Bidders. Once the details have been completed, the Bidder should save it and submit it online, without changing the filename. If the Descriptions in the file are found to be modified by the Bidder, the Bid will be rejected.

- 5) The server time (which is displayed on the Bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the Bids by the Bidders, opening of Bids etc. The Bidders should follow this time during Bid submission.
- 6) All the documents being submitted by the Bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of Bid opening. The confidentiality of the Bids is maintained using the secured Socket Layer 128bit encryption technology. Data storage encryption of sensitive fields is done. Any Bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/Bid opening officials' public keys. Overall, the uploaded Tender documents become readable only after the Tender opening by the authorized Bid opening officials.
- 7) The uploaded Bid documents become readable only after the opening of the Bids by the authorized Bid opening officials.
- 8) Upon the successful and timely submission of Bid (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful Bid submission message & a Bid summary will be displayed with the Bid no. and the date & time of submission of the Bid with all other relevant details.
- 9) The Bid summary has to be printed and kept as an acknowledgement of the submission of the Bid. This acknowledgement may be used as an entry pass for any Bid opening meetings.

**V) ASSISTANCE TO BIDDERS**

- 1) Any queries relating to the Tender document and the terms and conditions contained therein should be addressed to the Bid Inviting Authority for a Tender or the relevant contact person indicated in the Tender.
- 2) Any queries relating to the process of online Bid submission or queries relating to E-Procurement Portal in general may be directed to the 24x7 E-Procurement Portal Helpdesk (0172-2970263 / 0172-2970284/ 0120 4001 002/ 0120-4001 005)

**GENERAL TERMS AND CONDITIONS****1. DEFINITIONS:**

In this Contract, the following terms will be interpreted as indicated:

1. **"Contract" shall mean** and include the Agreement or Letter of Acceptance, the accepted Rates, the Conditions of Contract, Instructions to the Bidders and other Bid Documents."
2. **The Contract Price"** means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations.
3. **"The Services"** means those services ancillary to the supply of the Materials/equipment, such as transportation and insurance, and any other incidental Services, such as installation, commissioning, provision of technical assistance, training, and other such obligations of the Supplier covered under the Contract.
4. **"GCC"** means the General Terms and Conditions of Contract contained in the section.
5. **"The Purchaser"** means the organization purchasing the Materials/equipment.
6. **"Day"** means calendar day.
7. **"Client or Principal Employer or Employer or Owner" means** Pushpa Gujral Science City, Jalandhar-Kapurthala Road, Punjab.
8. **"Director General (DG) means the** Director General Pushpa Gujral Science City.
9. **"The Director" means the** Director Pushpa Gujral Science City.
10. **"Engineer or Engineer in Charge" means the** person/Agency appointed by Pushpa Gujral Science City for operation of this contract.
11. **"Engineer's Representative" means** any official nominated from time to time by the Engineer to act on his behalf.
12. **"Architect" means the** individual, firm, Company, Corporation who enters into the Contract with the Employer/Engineer, and shall include its heirs, executors, administrators, successors, legal representatives, as the case may be.
13. **"Architect's Representative" shall mean the** person responsible for execution of the contract who shall be so declared by the Architect and who shall be authorised under a duly executed power of attorney.
14. **"Consultant" means the** individual, firm, Company, Corporation, Joint Venture or Consortium, having direct Contract with the Architect and to whom any part of the work has been sublet by the Architect and shall include his heirs, his executors, administrators, successors, legal representatives, as the case may be.
15. **"Bidder" means the** individual, firm, Company, Corporation submitting a bid.
16. **"Bid" means the** offer (Technical and/or Financial) made by individual, firm, Company, corporation for the execution of the works.
17. **"Approval or Approved" means** approval in writing including subsequent written confirmation of previous verbal approval.
18. **"Letter of Acceptance" means** the letter from the Employer or the Engineer to the Architect, conveying acceptance of the Bid.

## 2. ELIGIBLE BIDDERS

The Qualifying Eligibility Criterion for bidders is as under:

- 2.1 Proprietor/All Partners/at least one Director of Architectural Firm must be registered with Council of Architecture (under Architects Act 1972). Bid submitted by the bidder not meeting this criteria will be out rightly rejected.
- 2.2 The bidder should not have been blacklisted or debarred from bidding or declared as a non-performer by any Govt./Semi Govt./Autonomous body. The bidders shall submit an affidavit duly attested by Notary that they have not been blacklisted or debarred from bidding or declared as a non-performer by any Govt./Semi Govt./Autonomous body.
- 2.3 The estimated cost of the Project is 11.00 Crore, and as a prerequisite for bidding, interested firms must demonstrate their ability to deliver comprehensive architectural and engineering services from concept to commissioning. To be eligible to apply, the firm should have a proven track record of having successfully completed similar assignments i.e. architectural services for institutional buildings or museums during the last 10 (ten) years ending last day of month previous to the one in which applications are invited. Specifically, the firm must meet one of the following requirements:
  - (i) Completed three similar works with a construction cost equal to or greater than 40% of the estimated project cost of the tender during the last 10 (ten) years from the date of the issue of this E-TENDER.  
  
OR
  - (ii) Completed two similar works with a construction cost equal to or greater than 50% of the estimated project cost of the tender during the last 10 (ten) years from the date of the issue of this E-TENDER.  
  
OR
  - (iii) Completed one similar work with a construction cost equal to or greater than 80% of the estimated project cost of the tender during the last 10 (ten) years from the date of the issue of this E-TENDER.

In all three cases, the similar works refer to the provision of comprehensive architectural engineering/design service for institutional buildings or museums. By demonstrating their ability to deliver on similar projects, firms can prove their capabilities and eligibility for the current project.
- 2.4 In addition to above, bidders must have minimum average turnover of Rs. 30 Lakh for the last three years (2020-21, 2021-22 & 2022-23).

- 2.5 Experience of the Architectural Agency should be more than or equal to 12 years.
- 2.6 Services of Electrical, Structural, Air-conditioning and Sanitary Engineers of Graduate level with an experience of more than 10 years should be readily available to the Architectural Agency.
- 2.7 Complete tender document duly signed and stamped should be uploaded along with above documents.

**Note :**

**The bidders are requested to upload the following documents:**

1. Proof of Status of Organization (Whether Private/ Public Sector Undertaking / Sole Proprietor / Partnership/Cooperative Society etc.).
2. Proof of registration of Architectural Firms or Proprietor of the firm with Architect Council of India.
3. An affidavit duly attested by Notary that bidder has not been blacklisted or debarred from bidding or declared as a non-performer by any Govt./Semi Govt./Autonomous body.
4. Attach completion certificates issued by Clients in support of the similar works completed in last ten years. The certificates must indicate the completed cost and date of completion. The bidder are required to fill the experience details as per format given at **Annexure F**
5. The bidders are required to attach Annual audited reports (Balance sheet & profit and loss statements) for the last three years (2020-21, 2021-22 & 2022-23).
6. Key Professionals qualifications and documents to prove 12 or more years' experience of the Architectural Agency.
7. Bidders are required to attach proof of availability of Services of Electrical, Structural, Air-conditioning and Sanitary Engineers of Graduate level with an experience of more than 10 years.
8. Agencies that had earlier been issued any Letter of Intent / any order / have done any job / work for Pushpa Gujral Science City any time in the past have to compulsorily submit a Certificate of Satisfactory Performance otherwise tender will be rejected.
9. Signed and Stamped Tender Document
10. Signed and Stamped Declarations as per Annexure E

The bidders may please note that their offers will be evaluated as per the documents submitted by them along with their bids. However, PGSC reserves the right to seek clarifications/additional documents after opening of the bids.

**Note:**

1. Notwithstanding anything stated above the purchaser reserves the right to assess bidder's capability and capacity to perform the contract should circumstances warrant such an assessment in the overall interest of the purchaser.
2. Uploading unnecessary documents may lead to disqualification of bidders.
3. All the documents shall be notarized / self-attested

**3. EVALUATION / SELECTION CRITERIA**

The evaluation process for the bidding on the Science Museum building project consists of several steps

- 3.1.1 Eligibility Criteria Evaluation: Interested bidders must ensure that all their documents meet the eligibility criteria, as any shortcomings may lead to the rejection of their bid.
- 3.1.2 Document Evaluation: The duly constituted minimum eligibility criteria evaluation committee will evaluate the technical documents submitted by the bidders based on the criteria specified in the bid document.
- 3.1.3 Technical Presentation: Only bidders fulfilling the eligibility criteria as per the submitted documents will be called for the presentation. The presentation should include a comprehensive Vision of bidder for Science Museum building (if possible to give virtual tour of the proposed building) as well as the proposed architectural design of the building including green building aspects taken into consideration. Additionally, bidders are expected to showcase their creativity and distinct features in the proposed design, and include pictures of unique buildings designed/architectural services executed in the last five years along with copies of order and completion certificates.
- 3.1.4 **Technical Evaluation:** The Technical evaluation Committee will attribute score to each responsive proposal as specified in the evaluation criteria of the bid document based on the technical documents as well as technical presentation by the bidder.
- 3.1.5 **Financial Evaluation:** The Financial bids of the technically qualified agencies will be opened by Financial Bid Evaluation Committee (FEC). The financial bids will be opened and score / marks will be given by the FEC as detailed in Selection Criteria. The overall scores will be calculated by adding Technical Score, Presentation score and Financial Score of the technically qualified bidders. The Agency achieving the highest overall score will be considered for award of work. The details are given under section selection criteria.



**Note:**

Technical Bids will be evaluated on the basis of documents as detailed above & presentations to be made by the eligible agencies before the Constituted Committee. The date and time of the presentations will be conveyed to the eligible agencies.

**3.1.6 Selection Criteria:**

The overall score of the Agencies (Technical, Presentation and Financial) will be calculated as under:

**3.1.7 Technical Score (St): Maximum Marks: 30**

Evaluation of bids found eligible as per eligibility criteria would be undertaken by the Technical Evaluation Committee constituted by the competent authority. The committees will have at least two members with architectural experience. The parameters for technical score are cited below:

<b>Sl. No.</b>	<b>Parameter</b>	<b>Criteria</b>	<b>Max. Marks</b> <b>30</b>
1	Experience of Architectural agency in the tendered work (comprehensive architectural and engineering services)	12 Years -7 Marks	10
		More than 12 years up to 15 years - Bonus 1 Marks	
		More than 15 years –Bonus 3 Marks	
2.	Financial Soundness (Average Annual Turnover of the Bidder in last three financial years (2020-21, 2021-22 & 2022-23)	i. For average annual turnover above Rs.30 Lakh -3 marks	05
		ii. For average turnover in excess of Rs. 30 Lakh @ 1 mark for Rs. 5.0 Lakh each	
3.	Similar Work Experience during the last 10 (ten) years	a. For one similar completed works having value $\geq$ Rs. 10 Crore - 10 marks <ul style="list-style-type: none"><li>● For any additional similar completed works each having value <math>\geq</math> Rs.10 Crore –Bonus marks : 5</li></ul>	15

		<p style="text-align: center;"><b>OR</b></p> <p>For every additional work (excluding the work counted at Sr. No.: a above for 10 Marks): 2.5 Mark will be given for each additional similar work(s) completed for value <math>\geq</math> Rs. 6.50 Cr. &lt; Rs. 10 Cr. –Maximum Marks: 5</p> <p style="text-align: center;"><b>OR</b></p> <p>For every additional work (excluding the work counted at Sr. No.: a above for 10 Marks): 1.5 Mark will be given for each additional similar work(s) completed for value <math>\geq</math> Rs. 5.0 Cr. &lt; Rs. 6.50 Cr. –Maximum Marks: 3</p>	
		<p><b>OR</b></p>	
		<p>a. For two similar completed works having value <math>\geq</math> Rs 6.50 Cr &lt; 10 Cr – 7 marks</p> <ul style="list-style-type: none"> <li>● For any additional similar completed works each having value <math>\geq</math> Rs.6.50 Crore –Bonus marks: 3</li> </ul> <p style="text-align: center;"><b>OR</b></p> <p>For every additional work (excluding the two works counted at Sr. No.: a above for 7 Marks): 1.5 Mark will be given for each additional similar work(s) completed for value <math>\geq</math> Rs. 5.0 Cr. &lt; Rs.6.50 Cr. – Maximum Marks: 3.</p> <p style="text-align: center;"><b>OR</b></p> <p>For every additional work (excluding the two works</p>	

		counted at Sr. No.: a above for 7 Marks): 1 Mark will be given for each additional similar work(s) completed for value $\geq$ Rs. 4.0 Cr. < Rs. 5.0 Cr. – Maximum Marks: 2.	
		<b>OR</b>	
		<p>a. For three similar completed works having value <math>\geq</math> Rs 5.0 Cr &lt; 6.50 Cr– 5 marks</p> <ul style="list-style-type: none"> <li>• For any additional similar completed works each having value <math>\geq</math> Rs. 5.0 Cr. – Bonus marks : 2</li> </ul> <p style="text-align: center;">OR</p> <p>For every additional work (excluding the three works counted at Sr. No.: a above for 5 Marks): 0.5 Mark will be given for each additional similar work(s) completed for value &gt; Rs. 4.0 Cr. &lt; Rs. 5.0 Cr. – Maximum Bonus Marks: 1.</p>	

**Note:** The bidders may please note that their offers will be evaluated as per the documents submitted along with their tender. However, PGSC reserve the right to such clarifications / additional documents after opening of the technical bid.

**3.1.8 PRESENTATION SCORE (SP): MAXIMUM MARKS: 40**

The presentation would include:

S.No	Parameter	Max. Marks: 40
1	Overall Vision of bidder for Science Museum building (if possible to give virtual tour of the proposed building)	10 marks
2	Proposed Architectural design of the building including green building aspects taken into consideration	10 marks



## 4 SCOPE OF WORK

The proposed building is to be designed and constructed for setting up of scientific galleries at PGSC Kapurthala. The estimated area available at the site for the construction of the building is 2800 sq.m. The architectural design shall prioritize an innovative layout, ensuring efficient utilization of every square meter while incorporating modern design principles to enhance the visual appeal of the building. The building design shall be initially structured as a single-story hall, providing a spacious and easily accessible layout for various exhibits and interactive displays. Additionally, the design will incorporate a provision for future expansion, allowing for the seamless addition of a second story when needed. This extension to a double-storied structure will enable the facility to accommodate a greater number of exhibits, laboratories, and educational spaces, effectively doubling the available floor space. The design of the proposed building should not only stand out, but also complement the beauty and architecture of the surrounding structures.

To ensure that visitors to the galleries have a comfortable and enjoyable experience, the building will be equipped with all modern facilities and services viz. HVAC to maintain a comfortable indoor temperature, internal electrification to provide ample lighting and power, internal water supply & sanitary installations for convenience and hygiene as well as to be equipped with fire detection, firefighting and protection systems.

4.1 **The Architect appointed through this process will be retained as Architect for a period of five years from the date of issue of letter of acceptance for providing Architectural services for all these works and future works. This period is extendable for a further period of five years on mutual consent.**

4.2 The Architect after taking necessary instructions from PGSC will render the following services:-

- I. Architectural Design including structural design for all the proposed buildings/structures/services etc.
- II. Getting approval of plans/layout drawings from the concerned authorities/departments.
- III. Green Building
- IV. Use of Non-conventional sources of energy.
- V. Innovative/creative design with latest technologies & cost optimization.
- VI. Acoustic Planning
- VII. Sanitary, plumbing, drainage, water supply and sewerage designs.
- VIII. Electrical, electronics, communication system design.

- IX. Heating, Ventilation and air conditioning (HVAC) and other mechanical systems design.
- X. Elevators/escalators etc.
- XI. Fire detection, fire protection and security systems etc.
- XII. Periodic inspection and evaluation of construction works.
- XIII. Assisting PGSC in getting clearance from Punjab Pollution Control Board Patiala including Environmental Clearance, if required.
- XIV. Attending meetings convened by the PGSC or the 'Engineer' appointed by the PGSC regarding matters related to building construction.

**4.3** Comprehensive services required in the campus will be executed in following three stages.

The details of the works executed by the Architect are described in these stages:

**4.3.1 Stage I : Architectural Design Services : Preliminary Design and Drawings**

- I. Ascertain PGSC's requirements, examine site constraints and potential and prepare a design brief for approval.
- II. Submit analysis impact of the proposed development/ construction on the existing services/environment.
- III. Prepare drawings showing all floor plans, sections, elevations etc. for all proposed buildings (phase-wise as required) sufficiently to explain the scheme/design.
- IV. Obtain approval of all the proposals/schemes, designs and drawings from PGSC after incorporating PGSC's suggestions and modifications.
- V. Prepare Rough Cost Estimates of all the works on the basis of Plinth Area Rate of PWD, Punjab adjusted relevant to site location. Estimate for the components not covered in PWD Plinth area rates, will be prepared on the basis of latest DSR (Delhi Schedule of Rates). While the components not covered in PWD and DSR, the prevailing market rates may be adopted.
- VI. Getting approval of the above estimates from the PGSC.

**4.3.2 Stage II : Architectural Services : Working Drawings:**

- I. Prepare detailed working drawings related to construction of each building, which include complete architectural, structural and service drawings covering electrical installation, HVAC, fire detection and fire-fighting, internal water supply & sanitary installation, communications, waste and rain water pipes, man holes, schedule and

details of doors and windows, staircase, railings etc. as per requirements.

- II. Prepare detailed working drawings of all services including integration of water supply, water tanks, drainage, sewerage, electrical communications, HVAC, solid waste management, rain water harvesting, Sewerage , surface drainage, open spaces, roads, parking, hard and soft spaces, garden furniture, illumination design and other services, etc. with the already existing systems, as required by PGSC.
- III. Submission of drawings with requisite supporting data to the Chief Town Planner, Punjab and arrange approval thereof. The required fee on account of such approvals shall however, be deposited by PGSC with the concerned office.
- IV. Prepare detailed cost estimates on Punjab PWD, Punjab Schedule of Rates at prevailing premium as decided by PGSC. Rates of Non Scheduled items shall be based on detailed Analysis prepared on market rates after collecting competitive quotations of materials. Technical sanction of the detailed estimates shall be arranged from competent authority as specified by the PGSC.
- V. Assist PGSC in getting approvals from the Punjab Pollution Control Board Patiala including Environmental Clearance, if required.
- VI. Supplying of detailed tender drawings, detailed cost estimate and the terms & conditions of the tender document to be invited by PGSC for the construction of the building.
- VII. The Chief Architect of the architectural firm or their authorized representative will be a member of the tender processing committees (technical/financial) while assessing the tender for the construction of the proposed building

#### **4.3.3 Stage III : Architectural Services : Construction**

- I. Getting design/drawings of important structures/services proof checked/ vetted from a recognized Government Institute. Fee for proof checking/vetting of design/drawings shall be borne by PGSC.
- II. Prepare and issue working drawings and details for proper execution of works during construction, as required or asked by PGSC.
- III. Check and approve design/shop drawings submitted by the Contractor/ Vendor in terms of contract executed with them.
- IV. Render advice on the suitability of various samples of materials and components, if asked by the 'Engineer'/PGSC.
- V. Visit site of work, at intervals to be decided by PGSC from time to time to check the works, clarify any decision, offer interpretation of the drawings/specifications, attend conferences/meetings to ensure that projects proceeds in accordance with the approved drawings/ specifications and keep PGSC informed and render advice on any

issue related with construction of project, wherever necessary or asked by PGSC.

- VI. Certification of bills by the Architect if asked by PGSC.
- VII. Advise the PGSC to issue certificate of Final Completion Certificate of works.
- VIII. Working out the requirements of power supply and assisting PGSC in getting extension of power connection from the concerned department if required.

**5 PAYMENT SCHEDULE:**

The total fee payable to the Architect for Architectural Design Services will be worked out by multiplying the rate accepted by PGSC (%age) and cost of the work/project under consideration.

The Architect shall be paid professional fee for the services rendered by him in the following manner:

5.1 The payment will be made in following stages:

<b>Stage I : Preliminary cost estimates (Para 4.3.1 above)</b>	
(i) On completion of preliminary design duly incorporating PGSC's requirements/suggestions and approval of drawings by the PGSC i.e. work done upto para 4.3.1 (iv) above. (10% of the fee)	15% of the total fee
(ii) On completion of all activities defined under Stage-I (5% of the fee)	
<b>Stage II : Detailed cost estimates (Para 4.3.2 above)</b>	
(i) On approval of Detailed drawings by the Chief Town Planner Mohali, Punjab i.e. work done upto para 4.3.2 (iv) above.(30% of the fee)	55% of the total fee including payment made under Stage I
(ii) On completion of all activities defined under Stage-II (10% of the fee)	
<b>Stage III : Actual completed cost (Para 4.3.3 above)</b>	



(i) upto Final completion progressively-35 % of the fee.	100% of the total fee including payment made under Stage I & Stage II
(ii) On issue of Completion Certificates of works -10%	

- 5.2 10% deduction will be made from each payment made to the Architecture firm upon the completion of different stages, as per payment terms. These deductions would serve as a security deposit, along with the EMD, and would be refunded upon the successful completion of the project in all aspects.
- 5.3 The actual cost of the completed work (even if they are similar in nature) shall include cost of execution of assigned works referred to in scope of work and cost of equipment and machinery such as transformers, diesel generating sets, sub-stations, lifts, air-conditioning machines, pumps and motors, water/sewage plants etc. but excluding the cost of land. The fee paid to various departments for some approvals or for getting some connections/services shall be excluded from the costs.
- 5.4 Progressive on account payment shall be made by PGSC to the Architect against any of the above stages based on the quantum of work done during that stage as mutually agreed by PGSC and the Architect. In case, part of the work included in a particular stage is not completed and whereas the work of subsequent stage is completed and some fee becomes payable for the works executed in the subsequent stage, the payment for the subsequent stage will be made. Payment against the previous stage shall be made, as and when, the same will become payable.
- 5.5 The rates quoted by the bidders shall be inclusive of all the taxes and duties.
- 5.6 TDS/GST and other deductions shall be made as per Govt. rules.
- 5.7 All boarding & lodging charges during the execution of the work at site will be borne by the successful bidder.

## 6 TIME SCHEDULE:

### Commencement of Work

The commencement of work shall be considered from the date of signing of the agreement:

S.No	Name of Work	Time Schedule
1.	Preparation, finalization & submission of Architectural drawing as per clause 4.3.1 above	3 weeks from date of signing of contract agreement
2.	Submission of complete set of Civil, Electrical, Plumbing drawings and structural designs, working Drawings as per clause 4.3.2	3 weeks
3.	Submission of drawings with requisite supporting data to the Chief Town Planner	6 weeks

	Punjab and arrange approval thereof	
4.	Preparation of bill of quantities along with details of calculation for all items of works along with tender drawings for preparation of tender document per clause 4.3.2	4 weeks
5.	Anticipated period of construction to cover the services mentioned in clause 4.3.3	18 months from the date of award of construction work.
6.	Assistance in Arbitration	Whenever required

## **7 SECURITY DEPOSIT**

The EMD of the successful tenderer and 10% deductions made during payments to the architectural firm will be converted into Security deposit. The Security deposit will be refunded after the completion of the project in all respect. However, No interest will be payable on Security Deposit and further, the Security deposit is liable to be forfeited wholly or partially if tenderer fails to fulfill any Terms & Conditions of the agreement.

## **8 COMPENSATION FOR DELAY**

The time allowed for carrying out the work, as specified in clause 6, shall be strictly observed by the Architect and shall be deemed to be the essence of the contract on the part of the Architect. The work shall throughout the stipulated period of the contract, be processed with all diligence and in the event of failure of the Architects to complete the work within time schedule as specified above or subsequently notified to them, the Architects shall be liable to pay compensation (not amounting to penalty) at the rate not exceeding 1% (one percent only) to the total fee of the architect as per the contract per week of delay subject to maximum of 10% (Ten percent) of the total fee or such smaller amount as may be fixed by PGSC. Director General, PGSC may reduce the amount of compensation on representation from the Contractor and his decision in writing shall be final.

## **9 COMMUNICATION AND LANGUAGE OF CONTRACT**

### **9.3 COMMUNICATION TO BE IN WRITING**

All notices, communications, references and complaints by either party to the Contract shall be in writing in English, Punjabi or Hindi. Communication from only authorized representative of the Architect shall be entertained.

### **9.4 LANGUAGE OF CONTRACT**

The Contract document shall be drawn up in English.

## **10 EARNEST MONEY DEPOSIT**

1. An Earnest Money Deposit of Rs. 50,000 (Rupees Fifty thousand only) shall be paid though online mode.
2. No interest shall be paid on the EMD.
3. EMD will be forfeited if successful tenderer fails to sign the agreement with in stipulated time period given in the letter of Intent.

4. The Earnest Money Deposit of the successful bidder will be retained as a part of security deposit.

## **11 LAWS GOVERNING THE CONTRACT**

The Contract shall be governed by the laws in force in India.

## **12 CONTRACT AGREEMENT**

The successful Architect shall enter into and execute the Contract agreement within 30 days from the date of issue of Letter of Acceptance. The stamp papers of the requisite value as per the prevailing laws shall be provided by the Architect at his own cost. Original agreement shall be retained by the PGSC and a certified copy shall be made available to the Architect.

## **13 PGSC'S ROLE AND RESPONSIBILITIES:**

The PGSC shall discharge all its obligations connected with the project and engagement of the Architect as follows:

- i. To provide detailed requirements of the project.
- ii. To provide master plan of the PGSC
- iii. To pay all the fees, levies, security deposits in respect of statutory sanctions, if any.
- iv. To pay Architect's bill within 21 days of its submission.
- v. To nominate an officer for operation of the contract.

## **14 EXECUTION OF THE ASSIGNMENT:**

- I. The Architect shall keep the PGSC informed about the progress of the work.
- II. The Architect shall appoint specialized consultants for execution of the works included in Architect's scope of work.
- III. The Architect, if requested by PGSC shall make available the design calculations.
- IV. All the stages of the work shall be completed by the Architect as per the requirements of PGSC.
- V. The Architect shall supply to the PGSC, free of cost, six sets of drawings at different stages. Any additional sets requested by the PGSC shall be paid for on actual cost of reproduction basis.
- VI. The Architect shall not make any deviations, alteration or omissions from approved drawings, involving financial implications without prior consent of the PGSC.
- VII. The Architect shall exercise all reasonable skill, care and diligence in the discharge of his duties and exercise such general superintendence and inspection as may be necessary to ensure that works are structurally sound and are being executed in accordance with the approved drawings and specifications.

**15 LIABILITY OF THE ARCHITECT:**

The Architect's liability shall be limited to a maximum of two years after issue of completion/occupancy certificate.

**16 INDEMINIFICATION:**

In the event that a claim or suit is brought against the Architect by any third party for damages arising from personal injury or property damage caused wholly by the PGSC, then the PGSC shall indemnify the Architect fully and vice versa in the event that a claim or suit is brought against the PGSC by any third party for damages arising from personal injury or property damage caused wholly by the Architect, then the Architect shall indemnify the PGSC fully.

**17 OWNERSHIP OF COPYRIGHT:**

Architectural design is an intellectual property jointly owned by Architect & PGSC. The drawings, specifications, documents and models as instruments of service are the property of both parties, whether the project, for which they are made is executed or not. PGSC shall retain drawings, specifications, documents and models for its information and use the same for the project. These shall not be used by the PGSC or by Architect for any other project unless repetition of the same is agreed by both parties.

The Architect shall maintain absolute security with regard to all the matters that comes to his knowledge by virtue of this contract or otherwise.

**18 TERMINATION OF CONTRACT**

**Conditions leading to termination of contract**

- i) If the Architect
  - 1. becomes bankrupt or insolvent, or,
  - 2. makes arrangements with or assignment in favour of his creditor, or agrees to carry out the contract under a committee of inspection of his creditors or
  - 3. being a company or corporation goes into liquidation by a resolution passed by the Board of Directors/ General Body of the share-holders or as a result of court order (other than voluntary liquidation for the purpose of amalgamation or reconstruction) ; or
  - 4. has execution levied on his goods or property or the works, or
  - 5. assigns or sublets whole of the contract without taking permission from Client or

6. abandons the contract, or
7. persistently disregards instructions of the Engineer or contravenes any provisions of the contract, or
8. fails to adhere to the agreed programme of work or is unlikely to complete the whole work or part thereof within time because of poor record of progress; or
9. Suppresses or gives wrong information while submitting the bid.

In any such case the Engineer-In-Charge on behalf of the Employer may serve the Architect with a notice in writing to that effect and if the Architect does not, within 7 days after delivery to him of such notice, proceed to make good his default in so far as the same is capable of being made good, and carry on the work or comply with such instructions as aforesaid to the entire satisfaction of the Engineer-In-Charge, the Employer shall be entitled after giving 48 hours notice in writing to terminate the contract, as a whole or in part or parts (as may be specified in such notice).

In cases of termination of contract, the Employer/Engineer shall be entitled to engage another Architect for the works.

#### 19 **FORE-CLOSURE OF CONTRACT:**

The Employer/Engineer-In-Charge shall be entitled to fore-close the contract, at any time, should, in the Employer/Engineer's-In-Charge opinion, the cessation of works becomes necessary, owing to paucity of funds or due to court orders or from any other cause whatsoever. Notice in writing from the Employer/Engineer of such closure and reasons therefore, shall be conclusive evidence thereof.

The Architect shall have no claim to any payment of compensation or otherwise, on account of any profit or advantage which he might have derived from the execution of the contract in full but which he could not in consequence of fore-closure of contract under this clause.

#### 20 **MODIFICATIONS TO SCOPE OF WORKS**

The Engineer-In-Charge shall be competent to order in writing to enlarge or extend, diminish or reduce the scope of works or make any alterations in their character.

The enlargement, extension, diminution, reduction, alterations or additions, referred to above shall in no way affect the validity of the contract, but shall be performed by the Architect as provided therein and be subject to the same conditions, stipulations, obligations and rates as if they had been originally and expressly included and provided in the contract.

In case of reduction in work, the Architect shall be entitled to the payment on a pro-rata basis for the work done, submitted and got approved by them upon the time of such modifications.

## **21 FORCE MAJEURE**

- 21.3 If, at any time during the currency of the contract, the performance of any obligation (in whole or in part) by the Employer or the Architect shall be prevented or delayed by reason of any war, hostilities, invasion, acts of public or foreign enemies, rebellion, revolution, insurrection, civil commotion, sabotage, large scale arson, floods, earthquake or any other act of God, large scale epidemics, nuclear accidents, any other catastrophic unforeseeable circumstances, quarantine restrictions, any statutory, rules, regulations, orders or requisitions issued by a Government department or competent authority(hereinafter referred to as "event") then, provided notice of the happening of such an event is given by either party to the other within 21 days of the occurrence thereof.
- a. Neither party by reason of such event be entitled to terminate the contract or have claim for damages against the other in respect of such non-performance or delay in performance.
  - b. The obligations under the contract shall be resumed as soon as practicable after the event has come to an end or ceased to exist.
  - c. If the performance in whole or part of any obligation under the contract is prevented or delayed by reason of the event beyond a period of 180 days, the contract may be fore-closed with mutual consent by giving a notice of 30 days without any repercussions on either side.
  - d. In case of doubt or dispute, whether a particular occurrence should be considered an "event" as defined under this clause, the decision of the Engineer-In-Charge shall be final and binding.
  - e. Works that have already been measured shall be paid for by the Engineer-In-Charge even if the same is subsequently destroyed or damaged as a result of the event. The cost of any work that has been measured shall be borne by the Employer/Engineer.
  - f. If the contract is fore-closed under this clause, the Architect shall be paid fully for the work done under the contract, but not for any defective work or work done which has been destroyed or damaged before its measurement.
- 21.4 If no notice is issued by either party regarding the event within 21 days of occurrence, the said event shall be deemed not to have occurred and the contract will continue to have effect as such.

## **22 SETTLEMENT OF DISPUTES**

Any difference, disputes, Controversy or claim which may arise between the parties hereto of or in relation to or in connection with this agreement or as to their rights, duties or liabilities hereunder other than a dispute for which provision is specifically made in this agreement, shall be settled by the parties by mutual negotiations and agreement. If for any reason such dispute cannot be resolved amicably by the parties hereto within sixty days of

dispute being notified by one party or other, the same can be settled by way of Arbitration proceedings by a Sole Arbitrator appointed by the Director General PGSC. The arbitration proceedings shall be in accordance with the Arbitration and Reconciliation Act 1996 or any subsequent enactment or amendment thereto. The language of the arbitration and the award shall be English.

During the pendency of arbitration proceedings, the Architect shall not stop working. The Architect shall endeavor to finish the work within stipulated time.

## **23 JURISDICTION OF COURT**

The Jurisdiction of Courts for any disputes pertaining to this contract will be Kapurthala (Punjab) only.

**FINANCIAL BID**  
**(To be quoted Online Only)**

**Name of the Work: Providing Architectural Engineering Services to PGSC Kapurthala**

S. No.	Description	Rate ( in %age ) (in figures)	Rate ( in %age) (in words)
1	Providing of Comprehensive Architectural Engineering services to PGSC Kapurthala as specified in Stage-I , Stage II & Stage III under Scope of work		

**NOTE:**

- 1) The rate to be quoted shall be in percentage of the estimated cost of work i.e. Rs.11.00 cr.
- 2) The rates quoted by the bidders shall be inclusive of all the taxes and duties
- 3) The bidders are requested to quote their rates strictly as per terms and conditions forming part of this document. Conditional bids shall not be accepted.
- 4) TDS/GST and other deductions shall be made as per Govt. rules.
- 5) No other charges other than mentioned above will be paid by PGSC during the contract period,

I certify that all the terms and conditions indicated in the tender documents are acceptable to us.

Signature of the Authorized Person of the Concern  
Full Name:  
Designation:  
Company Seal:

Note: 1) PGSC reserves the right to omit altogether or add any item or condition at the time of signing the agreement and the Agency shall not be entitled for any compensation due to the omission or addition



## ANNEXURE-D

Technical Qualification Criteria (Checklist)

**Note: ALL PARTICULARS / INFORMATIONS SHOULD BE GIVEN IN THE FOLLOWING FORMAT WITH COMPLETE DETAILS.**

1.	Name of the Bidder	:	
2.	Mailing address of the Bidder with PIN/ZIP Code	:	
3.	Contact details	:	
	Telephone numbers(s) Mobile	:	
	E-mail	:	
4.	Proof of Status of Organization (Whether Private/ Public Sector Undertaking / Sole Proprietor / Partnership/Cooperative Society etc.).	:	
5.	Proprietor/All Partners/at least one Director of Architectural Firm must be registered with Council of Architecture (under Architects Act 1972). Attach details of registration with Council of Architecture	:	
6.	The bidder should not have been blacklisted or debarred from bidding or declared as a non- performer by any Govt./Semi Govt./Autonomous body. The bidders shall submit an affidavit duly attested by Notary that they have not been blacklisted or debarred from bidding or declared as a non-performer by any Govt./Semi Govt./Autonomous body.	:	
7.	Performance certificates issued by Clients in support of the similar works completed in last ten years. The certificates must indicate the completed cost and date of completion. Kindly attach experience details as per <b>Annexure F</b>	:	
8.	Average turnover for the last three financial years (2020-21, 2021-22 & 2022-23) should be Rs. 30 lakh or more. Attach Annual audited reports & profit and loss statements for the last three years.	:	

9.	Experience of the Architectural Agency should be more than or equal to 12 years. Kindly attach experience certificates.	:	
10	Whether Services of Electrical, Structural, Air-conditioning and Sanitary Engineers of Graduate level with an experience of more than 10 years readily available to the Architectural Agency. Attach Supporting documents.		
11	Agencies that had earlier been issued any Letter of Intent / any order / have done any job / work for Pushpa Gujral Science City any time in the past have to compulsorily submit a Certificate of Satisfactory Performance otherwise tender will be rejected.		
12	Signed and Stamped Declarations as per <b>Annexure E</b>		
13	Signed and Stamped tender document		

I / We hereby declare that the above statements are true. I / We also declare that I / we shall abide by the decision of PUSHPA GUJRAL SCIENCE CITY regarding selection of eligible firm(s).

**Dated Official Seal & Signature of the Bidder/Constituted Attorney**

**DECLARATIONS**

**Declaration – I**

In strict accordance with specifications, schedules of quantities and upon the terms set out in the annexed form of Contract, instructions to tenderers, tender document and its enclosures at the rates entered in the attached Schedule of Quantities and rates.

- i. I/We undertake to complete the whole work within stipulated time period is given to us by the Pushpa Gujral Science City.
- ii. In the event of my/our tender being accepted, we also agree to enter into a contract in the form annexed hereto with such alterations or additions thereto, which may be necessary to give effect to the acceptance of this tender and such contract shall contain and give full effect to instructions to tenderers, the Specification, schedule of quantities and rates schedule of materials to be supplied by the Pushpa Gujral Science City and drawings attached to the tender.
- iii. The PGSC shall be at liberty to cancel the order in full or in part the event of failure of any of the above declaration made by us.

**Signature of the Bidder**

**Declaration – II**

This is to certify that I/We have no close relative as an employee of Pushpa Gujral Science City (PGSC), Kapurthala (close relative means: Father, Mother, Brother, Sister, Son, Daughter and Spouse) nor any such close relatives are associated with us as proprietor / partner / share holder / director and like.

**Signature of the Bidder**

**Annexure-F**

**Details of Past Experience**

S. No	Name of the project	Cost of the Order awarded in INR (*)	Name of the Client	Phone & e-mail of Contact Person of Client	Starting Date of Project	Completion Date of Project	Page No. of experience certificate

**Note : In case order is awarded in foreign currency then conversion rate on the date of placement of order may be taken for converting in INR value**

**FORMAT FOR CONTRACT AGREEMENT**

This contract Agreement is made on the \_\_\_\_\_ day of \_\_\_\_\_ BETWEEN Pushpa Gujral Science City Kapurthala, hereinafter called "the PGSC (which expression shall, wherever the context so demands or requires includes their successors and assignee) of the one part AND \_\_\_\_\_, hereinafter called "the Architect" (which expression shall, wherever the context so demands or requires include his/their legal successor and assignee) of the other part.

**WHEREAS**

The PGSC is desirous that "Providing comprehensive Architectural Engineering services for the PGSC's campus at Kapurthala" be executed as mentioned, enumerated or referred to in the Bid Documents.

The Architect has understood the nature and magnitude of the work specified in the Bid Documents and has satisfied himself by careful examination before submitting his bid as to the nature of work and obtained complete information as to the matters and things referred to or implied in the Bid Document or having any connection therewith, and has considered the nature and extent of all probable and possible situations and has examined and considered all other matters, conditions and things and probable and possible contingencies, and generally all matters incidental thereto and auxiliary thereof affecting the execution and completion of work as per the terms and conditions of the contract and which might have influenced him in making his bid.

**ANDWHEREAS**

The PGSC has accepted the bid of M/s \_\_\_\_\_ for Providing comprehensive Architectural Engineering services for a period of five years on retainer ship basis vide letter No. \_\_\_\_\_ dated \_\_\_\_\_ at the rates as accepted by PGSC upon the terms and conditions of the contract.

**NOW THIS AGREEMENT WITNESSETH AND IT IS HEREBY AGREED AND DECLARED AS FOLLOWS**

The following documents in conjunctions with addendum/corrigendum to Bid Documents (If any) shall be deemed to form and be read and construed as part of the Agreement, Viz.

- (a) This contact agreement.
- (b) Letter of Award of work
- (c) Bid document
- (d) Any other reference made in this regard.

1. In this agreement words and expressions shall have the sane meaning as are respectively assigned to them in the condition of contract hereinafter referred to.
2. The work shall be strictly executed in accordance with the conditions of the contract set forth in the bid documents.

3. In consideration of the payment to be made to the Architect for the work to be executed by him, the Architect hereby covenants with PGSC that the Architect shall and will duly provide, execute and complete the said work and shall do and perform all other acts and things in the contract, mentioned or described or which are to be implied therefrom or may be reasonably necessary for the completion of the said work and at the times and in the manner and subject to the terms and conditions or stipulation mentioned in the contract.
  
4. In consideration of the due provision, execution and completion of the said work, the PGSC do hereby agree with Architect that the PGSC will pay to the Architect in respect of the amount for the work actually done by him and approved by the nominated Engineer of PGSC at the rates given in the schedule of quantities and other sums payable to the Architect under provision of the contract, such payment to be made at such time and in such manner as provided for the contract.

The agreement is being executed in quadruplicate for facility of reference.

IN WITNESS WHEREOF the parties have executed these presents on the day and the year first above written.

Signed and delivered for and on behalf of  
PGSC

Director PGSC/Engineer-in-Charge

Dated :

Place :Kapurthala

Signed and delivered for and on behalf  
of the Architect

Authorized Signatory

Dated :

Place :Kapurthala

In the presence of two witnesses:

1.

2.

1.

2.

# Site Plan











